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07.50-08.00 □ .	□□□□□□□□□□□□□ Morning Brief □□□□□□
08.00-08.30 □ .	□□□□□□□□□□□□□□□□□□□□□□□□□□□□□ □□□□□□□□□□□□□ (SAP,SML,CCTV,Printer,Papers,Computer,□□□□□)
08.30-09.00 □ .	□□□□□□□□□□□□□□□□□□□□□□□□□□□□□ □□□□ □□□□□□□□□□□□□□□□□□□□
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09.30-12.00 □ .	□□□□□□□□□□□□□□□□□□□□
12.00-13.00 □ .	□□□□□□□□□□
13.00-16.00 □ .	□□□□□□□□□□□□□□□□□□□□ □□□□□ -□□□□□□ □□□□□□□□□□□□□□□□□□□□ □□□ -□□□□□□□□□ □□□□□□□□□□□□□□□□□ □□□□□□□□□□□□□□ □□□□□□□□□□ □□□□□□□□□
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