

# JD-CA-002

???????????????????? -  
 ????????????

( ) )	( ) - )	( ) )	Cashier Receive Staff
)	( ) - )	)	( ) - )
)	( ) )	( ) )	G3

## ???????????????????? (Job Purpose)

- ( )  
 TOA ( ) )
- )
- ) vender
- ) / ( ) / ( )
- ) /
- )
- )
- ) SPO ( )
- ) POE
- )

## ???????????????????? (Key Responsibilities)

( ) / ( ) <b>(Key Responsibilities and Activities)</b>	( ) ( ) <b>(Key Objectives)</b>	( ) ( ) <b>(Performance Indicators)</b>
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<p>2.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXX</p>	<p>1.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXX (</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XX )</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XX BC</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXX -XXXXXXXXXX</p> <p>(</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX E-</p> <p>mail,Fax.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XX -</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXX )</p>	<p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p>
<p>3.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXX vender</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p>	<p>1.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XX</p> <p>2.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XX vender</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XX</p>	<p>XXXXXXXXXXXXXXXXXXXX</p> <p>XX</p>

<p>4.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXX /XXXXXXXXXXXX /</p> <p>XXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXX</p>	<p>1.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXX</p> <p>2.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXX □</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>3.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXX</p>	<p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XX</p>
<p>5.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX /</p> <p>XXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p>	<p>1.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXX</p> <p>2. XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XX</p>	<p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p>
<p>6.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXX</p>	<p>1.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>□</p> <p>2.</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXX ICC</p> <p>XXXXXXXXXXXXXXXXXXXX</p> <p>XXXXXXXXXXXX Vender</p>	







<ul style="list-style-type: none"> <li>- [REDACTED]</li> <li>[REDACTED]</li> <li>[REDACTED] [REDACTED]</li> <li>- [REDACTED]</li> <li>[REDACTED]</li> <li>[REDACTED]</li> <li>- [REDACTED]</li> <li>[REDACTED]</li> <li>[REDACTED]</li> </ul>	<ul style="list-style-type: none"> <li>- [REDACTED]</li> <li>Microsoft Office</li> <li>- [REDACTED]</li> <li>[REDACTED] [REDACTED]</li> </ul>	<ul style="list-style-type: none"> <li>- [REDACTED]</li> <li>- [REDACTED]</li> <li>[REDACTED]</li> <li>[REDACTED]</li> <li>- [REDACTED] /</li> <li>[REDACTED]</li> <li>- [REDACTED]</li> <li>[REDACTED]</li> <li>[REDACTED]</li> <li>- [REDACTED]</li> <li>[REDACTED]</li> <li>[REDACTED]</li> </ul>
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## ???????????????? (Others)

<ul style="list-style-type: none"> <li>- [REDACTED]</li> <li>- [REDACTED]</li> <li>- [REDACTED]</li> </ul>	BC Account [REDACTED]
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[REDACTED] <b>(Prepare By)</b>	[REDACTED] <b>(Approved By)</b>	[REDACTED] <b>(Acknowledged By)</b>
(.....) [REDACTED] ...../...../.....	(.....) [REDACTED] ...../...../.....	(.....) [REDACTED] ...../...../.....

Revision #21

Created 3 November 2022 06:23:54 by [REDACTED]

Updated 27 April 2026 03:35:30 by [REDACTED]