

JD-CD-004 ??????????????????

???????? ()	????????	???????? ()	Collection Staff
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????????	????????	????????	G2

????????????????????(Job Purpose)

- ???? /????
????????
- ????????

???????? / ???????? (Key Responsibilities and Activities)	???????? (Key Objectives)	???????? (Performance Indicators)
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[illegible]

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/
(Major Challenges)

1.
2.
3.
4.

(Subordinate's Responsibilities)

(Position)	(Job Scope)

(Financial Responsibilities/Authorization)

(Item)	(Amount/Authorized level)		
	(Own Decision)	(Consulted by Superior)	(Superior Approval)

(Working Relationship)

/		

(Job Specifications)

(Education Background)

/

/

(Certification/Licensing)

(Professional Experiences)

1

(Competencies)

 (Knowledge)	 (Skills)	 (Mental Abilities/Personalities)

(Others)

- [Redacted]
- [Redacted]
- [Redacted]

[Redacted] (Prepare By)	[Redacted] (Approved By)	[Redacted] (Acknowledged By)
(.....) [Redacted]/...../.....	(.....) [Redacted]/...../.....	(.....) [Redacted]/...../.....

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