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XXXXXXXXXX ( XXX )	XXXXXXXXXX XXXXX	XXXXXXXXXX ( XXXXX )	Admin Vehicle
XXXX	XXXXXX	XXXX	XXXXXX
XXXXXXXXXX XX	XXXXXXXXXX XXXXXXXXXXXXX	XXXXXXXXXX XXX	G3

???????????????????????????????? (Job Purpose)

XXXXXXXXXXXXXXXXXXXX

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XXXXXXXXXX

???????????????????? (Key Responsibilities)

XXXXXX (Key Responsibilities)	XXXXXXXXXX (Key Activities)	XXXXXXXXXXXXXXXXXX □
XXXXXXXXXXXXXXXXXX - XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX XXXXXXXXXX - XXXXXXXXXXXXXXXXXXXX XXXXXX	- XXXXXXXXXXXXXXXXXXXX XXXXXX - XXXXXXXXXXXXXXX	- XXXXXXXXXXXXXXXXXXXX XX / XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX - XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXX 2 XXXXX / XX /XXXX

[illegible]

[illegible]

????????????/????????/????????  
(Major Challenges)

????????????????????  
(Subordinate's Responsibilities)

<div> <div></div> <div>(Position)</div> </div>	<div> <div></div> <div>(Job Scope)</div> </div>

???????????? (Financial Responsibilities/Authorization)

(Item)	(Amount/Authorized level)		
	(Own Decision)	(Consulted by Superior)	(Superior Approval)
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???????????????????????????????? (Working Relationship)

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???????????????????????????????? (Job Specifications)

???????????????? (Education Background)

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(Certification/Licensing)

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???????????????????????????? (Professional Experiences)

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???????????????????? (Competencies)

???? (Knowledge)	???? (Skills)	???????? ?? /???? (Mental Abilities/Personalities)
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???? (Prepare By)	???? (Approved By)	???? (Acknowledged By)
(.....) ???? ...../...../.....	(.....) ???? ...../...../.....	(.....) ???? ...../...../.....