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□□□□□□□□□□ (Job Purpose)

(Key Responsibilities)

<div> <div>□□□□□□□□</div> <div>□□□□□□□□</div> <div>(Key Responsibilities and Activities)</div> </div>	<div> <div>□□□□□□□□□□□□□□</div> <div>□□□□</div> <div>(Key Objectives)</div> </div>	<div> <div>□□□□□□□□□□□□□□</div> <div>□□□□□□□□</div> <div>(Performance Indicators)</div> </div>
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(Subordinate's Responsibilities)

<div></div> (Position)	<div></div> (Job Scope)
<div></div> - <div></div>	<div></div> <div></div>
<div></div> - <div></div>	<div></div> <div></div>

(Financial Responsibilities/Authorization)













<div></div> (Item)	<div></div> (Amount/Authorized level)		
	<div></div> <div>(Own Decision)</div>	<div></div> <div>(Consulted by Superior)</div>	<div></div> <div></div> <div>(Superior Approval)</div>
<div></div> <div></div> <div></div>			/
<div></div> <div></div> <div></div>			/
<div></div> <div></div> <div></div>			/

(Working Relationship)

<div></div> / <div></div> <div></div> <div></div>	<div></div> <div></div>	<div></div>
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[illegible]

(Job Specifications)

1.   5.   
MS Office ,Internet
2.   6.
3.     7.
4.   

[illegible]

(Education Background)

A number line from 0 to 100. The top row of boxes represents tens (0-9) and the bottom row represents ones (10-99). The number 10 is written in the first box of the bottom row, and the number 20 is written in the second box of the bottom row.

### (Professional Experiences

10

(Competencies)

<div> <div>□□□□□□</div> <div>(Knowledge)</div> </div>	<div> <div>□□□□</div> <div>(Skills)</div> </div>	<div> <div>□□□□□□□□□□□□</div> <div>□□ / □□□□□□□□</div> <div>(Mental Abilities/Personalities)</div> </div>
<div> <div>- □□□□□□□□□□</div> <div>- □□□□□□□□□□</div> <div>-</div> <div>□□□□□□□□□□□□□□□□</div> <div>□□□□□□□□□□□□</div> <div>-</div> <div>□□□□□□□□□□□□□□□□</div> <div>□□□□</div> <div>-</div> <div>□□□□□□□□□□□□□□□□</div> <div>□□□□□□</div> </div>	<div> <div>- □□□□□□□□□□</div> <div>- □□□□□□□□</div> </div>	<div> <div>- □□□□□□□□□□□□</div> <div>- □□□□□□□□□□</div> <div>- □□□□□□□□□□□□</div> <div>- □□□□□□□□</div> <div>- □□□□□□□□□□</div> <div>- □□□□□□□□□□□□</div> </div>

☐ (Others)


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