

????????????????  
? OD

- Job Description

- JD-OD-002 [ ]
- JD-OD-001 [ ]

- [ ] (WI)

- WI-OD-001 [ ]
- WI-OD-002 [ ] CAR/PAR
- WI-OD-003 [ ]
- WI-OD-004 Work fore [ ] Drive Thru
- WI-OD-005 [ ] Buddy
- WI-OD-006 [ ]
- WI-OD-007 [ ]
- WI-OD-008 [ ] TQM [ ] App

# Job Description

# JD-OD-002

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|                   |                           |                      |                             |
|-------------------|---------------------------|----------------------|-----------------------------|
| XXXXXXXXXX ( XX ) | XXXXXXXXXX XXXXXXXXXXXX   | XXXXXXXXXX ( XXXXX ) | Operation Development Staff |
| XXXX              | XXXXXXXXXXXX XXXX         | XXXX                 | XXXXXXXXXX                  |
| XXXXXXXXXXXX XX   | XXXXXXXXXXXX XXXXXXXXXXXX | XXXXXXXXXXXX XXX     | G4                          |

## ???????????????????????????????? (Job Purpose)

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| XX |
| XXXXXXXXXXXXXXXXXXXXXXXXXXXX                 |

## ???????????????????????????? (Key Responsibilities)

| XXXXXXXXXX (Key Responsibilities)              | XXXXXXXXXXXX (Key Activities)  | XXXXXXXXXXXXXXXXXXXX  |
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-    TQM , ISO



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| <div>□ □ □ □ □ □</div> (Position) | <div>□ □ □ □ □ □ □ □ □ □ □ □</div> (Job Scope) |
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???????????????? (Financial Responsibilities/Authorization)

| <div> <div>□□□□□</div> <div>(Item)</div> </div> | <div> <div>□□□□□□□□□□□□</div> <div>(Amount/Authorized level)</div> </div> |   |  |
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|   | <div> <div>□□□□□□□□□□</div> <div>(Own Decision)</div> </div>              | <div> <div>□□□□□□□□□□</div> <div>(Consulted by Superior)</div> </div> | <div> <div> <div>□□□□□□□□□□</div> <div>□□□□□□</div> <div>(Superior Approval)</div> </div> </div> |
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???????????????????????????????? (Working Relationship)

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| <div><div></div></div>                       | <div><div>-</div><div></div><div></div><div>-</div><div></div><div></div><div>-</div><div></div><div></div><div></div><div>CAR./PAR.</div></div> | <div><div></div><div></div><div></div></div> |

???????????????????? (Job Specifications)

(Education Background)

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(Certification/Licensing)

???????????????????? (Professional Experiences)







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???????????????????? (Competencies)

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| <div><div></div><div>(Knowledge)</div></div> | <div><div></div><div>(Skills)</div></div> | <div><div></div><div>/</div><div></div><div>(Mental Abilities/Personalities)</div></div> |
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????????????? ? (Others)

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| <br>(Prepare By)                    | <br>(Approved By)                   | <br>(Acknowledged By)               |
| (.....)<br> ..... / ..... / ..... | (.....)<br> ..... / ..... / ..... | (.....)<br> ..... / ..... / ..... |

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| <div style="border: 1px solid black; padding: 5px;"> <p>XXXX</p> </div>                   | <div style="border: 1px solid black; padding: 5px;"> <p>XXXXXXXXXX</p> <p>XXXXXXXXXX</p> </div>               | <div style="border: 1px solid black; padding: 5px;"> <p>XXXX</p> </div>                      | <div style="border: 1px solid black; padding: 5px;"> <p>XXXXXXX</p> </div> |
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???????????????????? (Job Purpose)

[illegible]

???????????????? (Key Responsibilities)

| <div data-bbox="244 1382 330 1404">□□□□□□</div> <div data-bbox="202 1411 443 1442">(Key Responsibilities)</div>  | <div data-bbox="670 1382 799 1404">□□□□□□□□</div> <div data-bbox="713 1411 884 1442">(Key Activities)</div>   | <div data-bbox="1054 1382 1267 1404">□□□□□□□□□□□□□□</div>  |
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| <div data-bbox="102 1478 316 1500">□□□□□□□□□□□□□□</div> <div data-bbox="102 1509 316 1532">□□□□□□□□□□□□□□</div> <div data-bbox="102 1543 124 1565">□</div> | <div data-bbox="571 1476 614 1498">1.1</div> <div data-bbox="571 1509 785 1532">□□□□□□□□□□□□□□</div> <div data-bbox="571 1543 785 1565">□□□□□□□□□□□□□□</div> <div data-bbox="571 1574 649 1597">□□□□□</div> <div data-bbox="571 1608 614 1630">1.2</div> <div data-bbox="614 1608 770 1630">□□□□□□□□□□</div> <div data-bbox="912 1608 933 1630">/</div> <div data-bbox="571 1641 713 1664">□□□□□□□□□□</div> <div data-bbox="571 1675 727 1697">□□□□□□□□□□</div> <div data-bbox="571 1709 785 1731">□□□□□□□□□□□□□□</div> <div data-bbox="571 1742 748 1765">□□□□□□□□□□□□</div> <div data-bbox="571 1776 614 1798">1.3</div> <div data-bbox="571 1809 785 1832">□□□□□□□□□□□□□□</div> <div data-bbox="571 1843 785 1865">□□□□□□□□□□□□□□</div> <div data-bbox="571 1877 785 1899">□□□□□□□□□□□□□□</div> <div data-bbox="571 1910 614 1933">□□</div> <div data-bbox="571 1944 614 1966">1.4</div> <div data-bbox="614 1944 692 1966">□□□□□</div> <div data-bbox="756 1944 849 1966">□□□□□□□</div> <div data-bbox="571 1977 785 2000">□□□□□□□□□□□□□□</div> <div data-bbox="571 2011 707 2033">□□□□□□□□□□</div> <div data-bbox="571 2045 785 2067">□□□□□□□□□□□□□□</div> | <div data-bbox="1040 1476 1083 1498">1.1</div> <div data-bbox="1040 1509 1252 1532">□□□□□□□□□□□□□□</div> <div data-bbox="1040 1543 1252 1565">□□□□□□□□□□□□□□</div> <div data-bbox="1040 1574 1252 1597">□□□□□□□□□□□□□□</div> <div data-bbox="1040 1608 1161 1630">□□□□□□□□</div> |



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| <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXX      XXXXXXXX</div> <div>CAR/PAR</div>                            | <div>1.1</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXX</div> <div>1.2</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXX</div> <div>1.3</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> | <div>1.1</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXX</div> <div>1.2</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXXXXXXXX</div> <div>XXXX      XXXXXXXXXXXX</div> |

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| □□□□□ (Position) | □□□□□□□□□□ (Job Scope) |
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| <div> <div></div> <div>(Item)</div> </div> | <div> <div></div> <div>(Amount/Authorized level)</div> </div> |   |  |
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|  | <div> <div></div> <div>(Own Decision)</div> </div>            | <div> <div></div> <div>(Consulted by Superior)</div> </div> | <div> <div></div> <div> <div></div> <div>(Superior Approval)</div> </div> </div> |
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(Job Specifications)

(Education Background)

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(Certification/Licensing)

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(Professional Experiences)

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(Competencies)

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| <div><div></div><div>(Knowledge)</div></div> | <div><div></div><div>(Skills)</div></div> | <div><div><div></div></div><div></div> / <div><div></div></div><div>(Mental Abilities/Personalities)</div></div> |
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| <ul style="list-style-type: none"> <li>- [ ]</li> <li>[ ]</li> <li>-</li> <li>[ ]</li> <li>[ ] (KPI)</li> <li>-</li> <li>[ ]</li> <li>[ ]</li> </ul> | <ul style="list-style-type: none"> <li>- [ ]</li> <li>-</li> <li>[ ]</li> <li>[ ]</li> <li>[ ]</li> <li>-</li> <li>[ ]</li> <li>[ ]</li> </ul> | <ul style="list-style-type: none"> <li>- [ ]</li> <li>- [ ]</li> <li>-</li> <li>[ ]</li> <li>[ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>-</li> <li>[ ]</li> <li>[ ]</li> </ul> |
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[ ] (Others)

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| <div>[ ]</div> <div>(Prepare By)</div>              | <div>[ ]</div> <div>(Approved By)</div>             | <div>[ ]</div> <div>(Acknowledged By)</div>         |
| <div>(.....)</div> <div>[ ] ...../...../.....</div> | <div>(.....)</div> <div>[ ] ...../...../.....</div> | <div>(.....)</div> <div>[ ] ...../...../.....</div> |

???????????????? (WI)



(WI)


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# 1. ???????????


## 2. ????????


### 3. ?????????


3.1  








3.2 Lead Auditor 













3.3 Auditor 







3.4





3.5 Auditee  

(Quality Management Representative: QMR)

(Corrective Action) ☐☐☐☐☐☐

(Preventive Action) ☐☐☐☐☐☐

[illegible]

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(Audit Report) 

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(Corrective Action Request : CAR)

[illegible][illegible]

(Preventive Action Request : PAR)

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[illegible][illegible]

Lead

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4.2 

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5. 





6. ?????????????????????????????????

6.1

QMR

Lead Auditor

6

6.2

Lead Auditor

QMR

Audit Team

5

6.3

6.3.1 Open Meeting

Lead Auditor

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Closing Meeting

6.3.2

Audit Checklist

(Objective Evidence)

1. Major

2. Minor

6.4

Observation : OB

1. Audit Objectives ( )  
 2. Audit Scope ( )  
 3. Audit Method ( )  
 4. Audit Team ( )  
 5. Audit Schedule ( )

Comment ( )  
 Audit Team ( )

- ( ) Audit checklist  
 ( )

Auditor  
 - ( )

6.5 ( )  
 6.5.1. Lead Auditor ( ) Closing Meeting

( )  
 - ( )  
 - ( )  
 - ( ) ( )

6.5.2. ( ) (Non-  
 conformity: NC) ( ) ( ) ( ) / ( )

FM-OD-005  
 6.5.3 ( ) / ( ) FM-OD-005

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6.5.4  
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 ( ) 30  
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6.6 ( )  
 Lead Auditor ( ) FM-OD-006  
 ( )  
 ( ) / ( ) FM-OD-005

6.6 ( )  
 ( )  
 ( ) ( )  
 1) ( ) (Check list) FM-OD-004  
 2) ( ) / ( ) (CAR./PAR.) FM-OD-  
 005  
 3) ( ) (Internal Audit Report )FM-OD-006  
 ( )  
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(CAR/PAR - LOG)

(PM-OD-002)

**7.**

## Auditor List (FM-OD-001)

## Audit Plan (FM-OD-002)

## Audit schedule (FM-OD-

003)

## Audit Checklist (FM-OD-004)

CAR./PAR. (FM-OD-005)

## Audit Report (FM-OD-006)

(FM-

OD-007)

(CAR/PAR-LOG)

XXXXXXXXXXXX

(WI)

WI-OD-002

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

?? CAR/PAR

image-1657617054753.png

1.XXXXXXXXXXXXX

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2.XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

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3.XXXXXXXXXXXXX



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CAR : XXXXXXXXXXXXXXXXXXXXXXX  
PAR : XXXXXXXXXXXXXXXXXXXXXXX  
Request  
Corrective Action Request  
Preventive Action

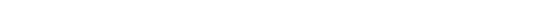
4. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
















CAR./PAR.



















/  (CAR/PAR - LOG)






5.6.  /  
  
  
  
  /  
  
  
 /  CAR./PAR.

5.7.   /   
   
  (  
 CAR)  /   
 /  CAR./PAR.  
  

5.8.

Diagram illustrating a number line or measurement activity. The diagram shows four rows of unit squares. The first row contains 20 squares. The second row contains 10 squares, followed by a gap, then the number 2, and then another 10 squares. The third row contains 20 squares. The fourth row contains 20 squares. The fifth row contains 10 squares.

5.9.



The diagram shows three horizontal bars, each composed of small squares. The top bar is the longest, the middle bar is shorter, and the bottom bar is the shortest.

[illegible]

**6.**

6.1 [ ] / [ ] CAR./PAR. (FM-OD-005)

6.2 [ ] (FM-OD-

007) [ ] (/ [ ]) (CAR/PAR-LOG)

(WI)

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# 1. ???????????

**2.**

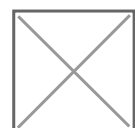
### 3. ???????????

#### 4. ?????????????????

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5. ?????????????????



COMPLAINT LOG (FM-

SE-002)

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OD 

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CAR.



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(FM-OD-

005) [REDACTED] CUSTOMER COMPLAINT

[illegible]

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### 5.3

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OD

[illegible]

OMR

[illegible]

5.4 SE 

OD

[illegible]

5.4.1 

5.4.2 



5.5 SE 

Complain LOG (FM-SE-



002)

[illegible][illegible][illegible]

COMPLAINT (FM-SE-001)

(FM-SE-002)

/

(FM-OD-005)

(FM-OD-007)

CUSTOMER

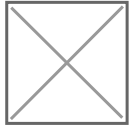
COMPLAINT LOG

/ □ □ □ □ □ □



(WI)

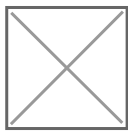
# WI-OD-004 Work fore ???????????? Drive Thru



# WI-OD-005

????????????????????

Buddy



??????????

1.
2.
3.
4.  / 
  - 4.1    
   
 Pass   SPO,RTV,VED,SHW,OFS,  
 ,
  - 4.2   
  
 Buddy  /
5.  -  -

[Link](#)



(WI)

WI-OD-006

????????????????????  
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1.?? Nopadol Tube

<https://vdo.pay9.co/videos/embed/a0fd7341-0d46-4cac-af2b-a803df3073fd>

2.???????????????? Nopadol Tube ????????????????????????????? preview Video

<https://vdo.pay9.co/videos/embed/c8886481-8620-4053-ba11-7b85ab6f20cb>

# WI-OD-007

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(5 .)

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2.

3.

4.

3

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(WI)

WI-OD-008 ??????????????

TQM ???? App

