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|---|---|---|
| <ul style="list-style-type: none"> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> </ul> | <ul style="list-style-type: none"> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> </ul> | <ul style="list-style-type: none"> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> </ul> |
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**[ ] / [ ] / [ ] (Major Challenges)**

|   |   |
|---|---|
| <ul style="list-style-type: none"> <li>- [ ]</li> <li>- [ ]</li> <li>- [ ]</li> </ul> | <ul style="list-style-type: none"> <li>- [ ]</li> </ul> |
|---|---|

**[ ] (Subordinate's Responsibilities)**

| [ ] (Position)   | [ ] (Job Scope)   |
|--|---|
| <ul style="list-style-type: none"> <li>- [ ]</li> <li>- [ ]</li> </ul> | <ul style="list-style-type: none"> <li>[ ]</li> <li>[ ]</li> <li>[ ]</li> </ul> |

**[ ] (Financial Responsibilities/Authorization)**

| [ ] (Item)     | [ ] (Amount/Authorized level) |                             |                         |
|----------------|-------------------------------|-----------------------------|-------------------------|
|                | [ ] (Own Decision)            | [ ] (Consulted by Superior) | [ ] (Superior Approval) |
| [ ]            | /                             |                             | /                       |
| [ ]            |                               |                             | /                       |
| [ ] Back Order | /                             |                             | /                       |

**[ ] (Working Relationship)**

|           |     |     |
|-----------|-----|-----|
| [ ] / [ ] | [ ] | [ ] |
|-----------|-----|-----|



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| □□□□□□<br>(Prepare By)            | □□□□□□□□<br>(Approved By)         | □□□□□□□□□□<br>(Acknowledged By)   |
|-----------------------------------|-----------------------------------|-----------------------------------|
| (.....)<br>□□□□ ...../...../..... | (.....)<br>□□□□ ...../...../..... | (.....)<br>□□□□ ...../...../..... |

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